

Rules Governing Submission of Resolutions

Topics for discussion are introduced to the House of Delegates in the form of a resolution. Resolutions are received **at** the TMA headquarters in advance of the meeting for review, proper formatting, accuracy and completeness of information; and to determine if policy already exists. If you have questions regarding how to prepare a resolution, please contact phyllis.franklin@tnmed.org (800-659-1862 ext 1642).

According to Resolution No. 27-06, Emergency Resolutions, the following rules are hereby applied to submission of resolutions.

- Resolutions submitted within *two weeks* of the opening session of the Tennessee Medical Association (TMA) House of Delegates will be made available to delegates/delegations electronically for their review.
- Resolutions brought forth within *two days* of the opening session of the Tennessee Medical Association (TMA) House of Delegates (HOD), must be entered as emergency resolutions, requiring 51 percent of the members of the HOD present to accept them as “true emergencies

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- Only delegates and ex-officio delegates may introduce resolutions. They may introduce on their own behalf, or on behalf of a society, a TMA committee, board, council, or a related organization)
- The subject should appropriately reflect the action for which the resolution calls
- Whereas’ are not required and not adopted; however, they may include introductory statements briefly identifying the problem, advise the House on timeliness or urgency of the problem, the effect of the issue on the Association, and whether action would establish or modify current policy
- Resolved sets forth the specific intent and action. Each Resolve should stand as a complete, stand-alone action and not refer to the prefatory statement(s).

Model Resolution Form

TENNESSEE MEDICAL ASSOCIATION HOUSE OF DELEGATES

Resolution No. (to be assigned)

INTRODUCED BY: _____

Only delegates and ex-officio delegates may introduce resolutions. They may introduce on their own behalf, or on behalf of a society, a TMA committee, board, council, or a related organization.

SUBJECT: _____

Whereas, _____

_____ ; and

Whereas, _____

_____ ; and

Whereas, _____

_____. Now therefore be it,

RESOLVED, _____

_____ ; and be it further

RESOLVED, _____

_____ ; and be it further

RESOLVED, _____